

Minutes of the meeting of the  
**Reigate AND BANSTEAD LOCAL COMMITTEE**  
 held at 2.00 pm on 9 September 2019  
 at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

These minutes are subject to confirmation by the Committee at its next meeting.

**Surrey County Council Members:**

- \* Mr Jeff Harris (Chairman)
- \* Ms Barbara Thomson (Vice-Chairman)
- Mrs Natalie Bramhall
- \* Mr Jonathan Essex
- \* Mr Bob Gardner
- \* Dr Zully Grant-Duff
- Mr Ken Gulati
- Mrs Kay Hammond
- \* Mr Nick Harrison
- \* Mr Graham Knight

**Borough / District Members:**

- \* Cllr Gemma Adamson
- \* Cllr Rod Ashford
- \* Cllr Michael Blacker
- \* Cllr Steve Kulka
- \* Cllr Victor Lewanski
- \* Cllr Kanika Sachdeva
- \* Cllr Ruth Ritter
- \* Cllr Tony Schofield
- \* Cllr Rachel Turner
- \* Cllr Christopher Whinney

\* In attendance

**OPEN FORUM**

The questions and responses from the open forum session are included as Annex A to these minutes

**15/19 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Mrs Natalie Bramhall, Mrs Kay Hammond and Mr Ken Gulati.

**16/19 CHAIRMAN'S ANNOUNCEMENTS [AGENDA ITEM ONLY] [Item 2]**

The Chairman gave the following announcements:

- M25 J8 – Following the public meeting a letter from Crispin Blunt MP to Highways England would be circulated to all local committee members. There was due to be another meeting held with Highways England in

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October and members were still awaiting responses from questions that had been asked previously.

- There would be an item at the next local committee informal meeting about youth provision as the Chairman was aware there were many concerns about this.
- Junior Citizens would be running again in March 2020 but further funding was still required for this. Members were urged to approach local businesses for sponsorship or look at using any funding they had as members to help make the event a success again.

Informally the Chairman congratulated both Mr Knight and Ms Thomson on their fundraising efforts; raising vital funds for cancer charities. Mr Knight was 500km through a 1000km walk and Ms Thomson was to complete a sponsored walk.

### **17/19 MINUTES OF PREVIOUS MEETING [Item 3]**

Minutes of the meeting held on 3 June were agreed as a true record and signed by the Chairman.

The minutes of the meeting held on 4 March were also agreed as a true record, following amendments made at the meeting on 3 June, and signed by the Chairman.

### **18/19 DECLARATIONS OF INTEREST [Item 4]**

There were no declarations of interest.

### **19/19 PETITIONS [Item 7]**

Two petitions were received before the deadline.

#### **a PETITION TO: REPAIR A DEEP VERGE ON SLIPSHATCH ROAD, REIGATE [Item 7a]**

**Declarations of Interest:** None

**Officers Attending:** Zena Curry, Area Highways Manager, SCC

**Petitions, Public Questions and Statements:** The petition and officer response was published within the supplementary agenda.

The lead petitioner, Mrs Sally Clack was unable to attend the meeting.

#### **Key points from the discussion:**

- The divisional member noted that she was in support of the petitioners request but queried what the timeline for work was. It was confirmed that officers were always looking at opportunities for match funding. The AHM added that she was asking the committee to agree for the scheme to be put forward to be focussed on in the next financial year.

- Members queried how this Integrated Transport Schemes (ITS) list differed from other lists. Other schemes had been added to the ITS list but were unable to progress due to lack of funding. The AHM apologised for the confusion of having two so-called ITS lists and suggested perhaps the list referred to in relation to this petition should be named the Capital Maintenance list.

**Resolution:**

The Local Committee noted:

- i) The officer's comment.
- ii) That officers could work with the divisional member and district councillor to see if there is any support for work to be carried out on initial investigation and design work and whether there are any opportunities for match funding.

The local Committee agreed:

- iii) That initial investigation and design work to establish the cause of the verge to sink and the most effective method to raise the verge be added to the Integrated Transport Scheme List for consideration for future funding.

**Reason for decision:**

The above decision was made to enable work to be undertaken on the above scheme at a time when funding to do so was available.

**b PETITION TO: IMPROVE THE ROAD SAFETY OF CHILDREN ATTENDING HORLEY INFANT SCHOOL [Item 7b]**

**Declarations of Interest:** None

**Officers Attending:** Zena Curry, Area Highways Manager, SCC

**Petitions, Public Questions and Statements:** The petition and officer response was published within the supplementary agenda.

The lead petitioners Mr Jason Walters and Mrs Lynn Sadd attended the meeting and addressed the committee with their concerns. Mr Walters explained how the school was very much involved in the community and were also trying to promote alternative methods of travel to school. The school currently had a silver award for their school travel plan, took part in the annual golden boot challenge and continually encouraged parents to 'park and walk'. Despite all efforts parents were choosing what was easy over what was safest.

Key points from the discussion:

- The divisional member, although unable to attend the meeting, had offered her support and had hoped to attend the site visit with the Safer Travel Team to the school in the coming days.

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- Members suggested that if parents were unwilling to change their behaviours then it could be an issue to take up with the Reigate & Banstead Community Safety Team or Joint Enforcement Team (JET) to take action.
- There was a lot of support from members and they suggested better communication may be required with parents to raise awareness of the free parking and initiatives that were available to them when completing the school drop offs and pickups.

### **Resolution:**

The Local Committee agreed:

- i) To allow the county councils Safer Travel Team to investigate concerns raised by the petition using the Road Safety Outside Schools Policy

The Local Committee noted:

- ii) The outcome of the safety assessment will be reported to the school and local County Councillor containing the results of the road safety education assessment and a description of any potential highway improvements and estimated costs.
- iii) That recommendations could include measures within the school grounds which the school will be responsible for implementing.

### Reason for decision:

The above decision was made in order to enable officers to conduct a Road Safety Outside Schools Assessment to look at measures that could be taken to improve the road safety for the children.

## **20/19 FORMAL PUBLIC QUESTIONS [Item 5]**

**Declarations of Interest:** None

**Officers Attending:** Zena Curry, Area Highways Manager, SCC

**Petitions, Public Questions and Statements:** The questions and officer response were published within the supplementary agenda.

Two written public questions were received. Neither questioner was present at the meeting to ask a supplementary question. Both questions were on the topic of cycling and the Chairman noted that this was an item on the forward plan to be considered at a future meeting.

### **Key points from the discussion:**

- It was suggested that there could be opportunity for better communication with the Local Enterprise Partnership (LEP) to submit bids for funding for improvements to cycling infrastructure.

- The response to the second public question didn't give an indication of when the cycleway might be opened. The AHM confirmed this was dependent on development work but something colleagues in Transport Development and Planning (TDP) Team would look in to.

#### **21/19 FORMAL MEMBER QUESTIONS [Item 6]**

There were none.

#### **22/19 HIGHWAYS UPDATE REPORT [EXECUTIVE FUNCTION - FOR DECISION] [Item 8]**

**Declarations of Interest:** None

**Officers attending:** Zena Curry, Area Highways Manager, SCC

**Petitions, Public Questions, Statements:** None

The AHM introduced the report adding there was one decision to make about a new bus clearway and the rest of the report was to note. She welcomed questions from members of the committee.

#### **Key points from the discussion:**

- The divisional member for Earlswood and Reigate South requested an amendment to the priorities for her division as detailed in Annex 2 of the report. Her first priority was Hillford Place pavements improvements and her second priority was now Dover's Green Road. Bushfield Drive was now her third priority because of the other major works that were already ongoing in this area.
- A query was asked about the customer service figures and what information there was about central enquiries. The AHM confirmed there were no figures for central enquires that stopped at the contact centre, they only had figures for enquires that were sent to the Local Area Team that were generally more complex and localised. However as part of the digital transformation these other figures were being looked at.
- Members noted that some refreshing of white lines had occurred in other boroughs, making their own divisions (particularly ones who neighboured other boroughs) look not as good. It was confirmed that a line refresh was taking place county-wide and many of the divisions in Reigate & Banstead were yet to have been completed.
- It was noted that members were now receiving a monthly report on the maintenance work that had been requested and completed in their divisions. This was welcomed by members although a question arose about the contractor and whether a new one had been appointed. It was confirmed that it was still the same contractor but with new operatives as previously highways had noted there had been issues with the productivity.
- In relation to Mason's Bridge Road, members were keen to ensure any traffic calming measures didn't inhibit ambulances travelling to East

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Surrey Hospital. This was noted by the AHM.

- Members were encouraged to continue using the 'report it' button on the SCC website and advising their residents to do the same. This was the quickest and most efficient way to get problems logged.

### **Resolution:**

The Local Committee agreed to:

- i) Note the contents of this report.
- ii) The installation of a bus stop clearway within the bus layby on the southbound carriageway of the A217 Brighton Road, Burgh Heath (50m south west of St. Mary's Church). This clearway will operate from 07:00-19:00 Monday to Friday and will include works to provide providing a yellow bus layby cage road marking, to a length of approximately 45m.

### **Reason for decision:**

The above decision was made to allow the installation of the bus clearway at the above location in order to prohibit parking at this location. The parking had previously led to the bus being unable to stop here.

## **23/19 VERBAL UPDATE FROM MATT FURNISS, CABINET MEMBER FOR HIGHWAYS [AGENDA ITEM ONLY] [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Zena Curry, Area Highways Manager, SCC

**Petitions, Public Questions, Statements:** None

The Cabinet Member for Highways, Matt Furniss introduced himself to the committee and gave the following updates:

- There had been an investment of £20 million in the last 2 years as part of the Severe Weather Recovery Programme.
- In July the Cabinet approved the Town Centre Agreement Policy which would allow Districts and Boroughs to be more involved in managing highway assets in town centres.
- The roll out of LED street lights would begin in September/October and would save money on electricity and reduce carbon emissions.
- Highways focus for next year would be on pavement maintenance to encourage their use and to boost sustainable travel options.
- The Surrey Infrastructure Academy had been launched with courses beginning in September 2019. The Academy would be working with local higher education colleges to promote highways related degrees to address a skills shortage.

- There were meetings ongoing with Network Rail about the Reigate level crossing. SCC were urging for changes to the silo decision making that currently wasn't working.
- On the topic of digital transformation there was a focus to make the reporting process easier to allow more time for officers to go out and do the job.
- The Parking Strategy was coming up for review and there will be an encouragement for the local/joint committees to look more at on street car parking charges in order to create a surplus.

**Key points from the discussion:**

- Members raised concerns about barriers in place to stop local tree warden groups planting trees. They expressed disappointment that active groups were struggling with such things. The Cabinet Member advised the policy was being looked at in order to be more flexible but consideration needed to be given to the types of trees being planted and the locations of these.
- A question was asked about the online system to report potholes and expressed frustration and having to report several potholes in a similar location in different reports. It was confirmed that this was due to the quality control process and updates were being looked at to make the process easier.
- Members were keen to see more LEP bids coming out of Reigate & Banstead to improve the infrastructure. It was confirmed that SCC was well represented at meetings of the two LEPs in Surrey and were helping to get stuff done.

Members thanked the Cabinet Member for his time and insightful update and welcomed him to return with further updates in the future.

**24/19 CHETWODE ROAD IMPROVEMENT SCHEME [EXECUTIVE FUNCTION - FOR DECISION] [Item 10]**

**Declarations of Interest:** None

**Officers attending:** Peter Boarder, Head of Place Delivery, Reigate & Banstead Borough Council

**Petitions, Public Questions, Statements:** None

**Key points from the discussion:**

- Members were supportive of the work that was happening and continued discussions with Raven Housing Trust.

**Resolution:**

The Local Committee noted:

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- i) The scheme proposals and the comments received from consultation.

The Local Committee agreed that:

- i) The parking restrictions set out in Table 1 and in annex A of the report ('no waiting at any time' double yellow lines) are approved, subject to statutory consultation;
- ii) If there are unresolved objections that they are dealt with in accordance with the county council's scheme of delegation by the parking team manager, in consultation with the Chairman and Vice-Chairman of the Local Committee and local divisional member.
- iii) Bus stop clearways are approved for the east and westbound bus stops in Chetwode Road; and
- iv) The scheme proposals for Chetwode Road and Homefield Gardens a shown in annex A are approved for implementation;
- v) Any alterations to the scheme to be delegated to the Area Highways Manager in consultation with the Chairman and Vice-Chairman of the Local Committee and local divisional Members.

### **Reason for decisions:**

The above decisions were made because the scheme proposals for Chetwode Road will deliver a key Section 106 obligation that forms part of the planning consent for the Be Burgh housing site in order to mitigate the impact of increased vehicular traffic on roads within the Preston estate.

### **25/19 RECOMMENDATIONS AND DECISIONS TRACKER [FOR INFORMATION] [Item 11]**

The local committee noted the decision tracker.

### **26/19 FORWARD PLAN [FOR INFORMATION] [Item 12]**

The local committee noted the forward plan and asked for an item on Youth Provision to be received at a formal meeting as well as the informal meeting in October.

Meeting ended at: 4.04 pm

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**Chairman**